

ADULT EDUCATION

When adult education programs, courses, and classes are offered, all information will be published in either printed and/or electronic form, shall identify the time, place, and enrollment period and shall be provided to the public [Education Code Section 52523].

Enrollment

Adults shall have first priority for enrollment in any class, provided the adults enroll during the regular enrollment period. An adult, for purposes of the District, is a person 18 years of age or older not concurrently enrolled in a regular high school program [Education Code Section 52523 (a)].

High school students shall be permitted to enroll in an adult education program, course, or class so long as such programs or classes supplement the regular high school curriculum. Adult education programs and classes cannot supplant a regular high school student's educational experience. The reasons for enrollment of a regular high school student in adult education programs or classes shall include, but not be limited to, the following [Education Code Section 52523]:

1. The adult education program, course, or class is not offered in the regular high school curriculum [Education Code Section 52523(d)(1)].
2. The student needs the adult education program, course, or class in order to make up deficient credits required for graduation from high school [Education Code Section 52523(d)(2)].
3. The adult education program, course, or class allows the student to gain vocational and technical skills [Education Code Section 52523(d)(3)].
4. The adult education program, course, or class supplements and enriches the high school student's educational experience [Education Code Section 52523(d)(4)].

Prior to a regular high school student enrolling in an adult education program, course, or class, the high school student and parent/guardian must meet with a certificated representative of the student's regular high school to review the reasons for the proposed enrollment. Written documentation of the meeting must include the following statements [Education Code Sections 52500.1 and 52523(c)]:

1. That the student is enrolling voluntarily, and
2. That the enrollment will enhance the student's progress toward meeting educational requirements for high school graduation.

The written statement documenting the meeting must be signed by the student, parent/guardian, and the school representative [Education Code Section 52500.1].

Fullerton Joint Union High School District
AR 6200(b)

Course Approval

The adult education program classes shall have an educational purpose and meet the following criteria required for approval by the California Department of Education [Education Code Section 52515]:

1. Classes shall be located in facilities which clearly identify the classes as being open to the general public [Education Code Sections 52517 and 52570].
2. Class time shall be devoted to instruction.
3. Course content shall be intended to teach a skill or knowledge unrelated to repetitive practices.
4. The educational nature of a course shall be clearly stated in the course title.

Courses taught in the adult education program shall be aligned with District courses approved by the Board of Trustees and listed in the District course catalog.

The adult education program shall offer classes to meet the needs of students in, but not limited to, the following categories [Education Code Section 41976]:

1. High school basic skills and other courses and classes required for a high school diploma [Education Code Section 41976(a)(2)];
2. English as a second language (ESL) [Education Code Section 41976(a)(3)];
3. Citizenship [Education Code Section 41976(a)(4)];
4. Parenting, child growth and development, and parent-child relationships [Education Code Section 41976(a)(1)];

Community Service Classes

Community services classes may be established to provide instruction that contributes to the physical, mental, moral, economic, or civic development of students wishing to enroll in such classes [Education Code Section 51810].

Independent Study

Independent study may be used in the adult education program as an instructional strategy for a student 21 years of age or older or a student 19 years of age or older if the student has not been continuously enrolled in school since the student's 18th birthday. This option is also available for students with special needs through the IEP process. However, all independent study courses in the adult education program must meet the District's requirements for a high school diploma [Education Code Section 46300.4].

If independent study is used as an instructional strategy, it must be administered under provisions consistent with the District's policies and regulations governing independent study.

Fees

The District adult education programs may charge adult students a registration fee for each adult education class, with the following exceptions:

1. No fee shall be charged for a class for which high school credit is granted if the class is taken by an individual not holding a high school diploma [Education Code Section 52612].
2. No charge shall be made for a class in English or citizenship for immigrants unless the student is a nonimmigrant alien [Education Code Section 52612].

Fees charged to adult education program students must be adopted by the Board of Trustees at least 90 days prior to the beginning of the classes for which the fee is charged [Education Code Section 52613].

Fees charged for books may not be fixed for more than the actual cost of the books. With the student payment of a refundable deposit, the adult education program may loan a book to a student [Education Code Sections 52615, 60410].

At the recommendation of the Superintendent or designee, the payment of fees may be waived in cases of unusual hardship.

Diplomas and Certificates

Adult education program students fulfilling the District's graduation requirements shall receive a high school diploma [Education Code Sections 52509, 51225.3, 51241, 51242, 51246].